

Trinity College Dublin Pool Society

Constitution

1. **Name:** The Society shall be known as Trinity College Dublin Pool Society

2. **Objects:**

- To enter competitive teams to represent Trinity College Dublin in the Higher Education Snooker & Pool Council (H.E.S.P.C) Intervarsity Pool competitions which are held annually.
- To encourage the participation of students in pool in college
- To provide coaching and training to members hoping to compete on an Trinity College Dublin Pool team(s)
- To promote the use of the World Eightball Pool Federation (W.E.P.F) rules in the college
- To encourage and help support members of the college to participate in the Irish Pool Association tournaments during the year

3. **Membership:**

Membership shall be open to all capitated students and staff of the University. Ordinary membership shall be granted to capitated students in return for a subscription of €2 or such other figure as shall be decided by the Committee or Annual General Meeting within the limits set by the C.S.C. Members of staff of the college can also become members of the society.

4. **The Committee:**

The Committee shall consist of the following officers: the President, the Vice-President, the Secretary, the Treasurer, the Tournament Director and a number of ordinary committee positions including fundraising and other positions the committee deem necessary.

5. The Committee shall meet at least once during the term The quorum for this meeting shall be five one of whom must be an executive officer and a chair, who is either the president or his or her proxy. The general function of the committee will be to make decisions based on trying to achieve the aims set out above in section 2.

6. Officers and Committee members may be removed from office before the completion of their term of office only by two-thirds or 66% of those members of the Society present at an Extraordinary General Meeting whichever is the lesser (see also below).

7. **The Annual General Meeting and General Meetings:**

The Annual General Meeting of the Society shall be held during Trinity Term. A notice shall be posted on the Society's noticeboard or otherwise publicised to the members not less than three days before the meeting giving the date and time of the meeting and the fact that elections to the Committee will take place thereat.

8. The meeting shall be open to all students and members of the academic staff but only full/ordinary members of the Society shall be entitled to vote. The meeting will be chaired by the current President of the T.C.D. Pool and Snooker Society

9. At the meeting the officers shall read their reports of the Society's activities for the year, and the election of a new Committee shall take place.

10. A general meeting of the Society may be called by the Committee or by 66% members of the Society presenting a signed petition to the Committee. Three days notice as provided for in the case of an Annual General Meeting shall be given.

11. An Extraordinary General Meeting of the Society may be called following the procedure set out above for General Meetings.

12. Candidates for election must be full/ordinary members of the Society, and each candidate must be nominated and seconded by a full/ordinary member of the Society.

13. No one shall be admitted to membership less than 24 hours before an Annual General Meeting or Extraordinary General Meeting.

14. The Officers:

The President shall oversee the general running of the Society and shall be answerable to the Committee.

15. The Secretary shall be responsible for all the correspondence of the Society and shall keep a record of it, and for keeping the minutes of all meetings of the Society and of the Committee and to provide the Secretary of the C.S.C. with a record of the Society's activities during his/her term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Committee.

16. The Treasurer shall be responsible for all the finances of the Society, for the collection of subscriptions and the maintenance of accounts and shall have the duty of conducting routine communications with the C.S.C. on financial matters including the provision of estimates for expenditure.

17. The Treasurer and the President shall be jointly responsible for the financial affairs of the Society. Although the affairs of the Society shall be in general conducted according to the vote of all of the members of the Committee, if the Committee over-rules the advice of the President and the Treasurer on a major financial matter or the Committee proceeds in the absence of the President and the the Treasurer on such a matter, then the President and the Treasurer shall either accept responsibility for the decision, or communicate directly and immediately with the Treasurer of the C.S.C. in which case the Committee shall hold responsibility for the consequences of the decision in question. If only one of the said officers dis-associate himself/herself from the decision, then the other officer shall assume complete responsibility; neither will the officer disassociating himself/herself be forced to accept responsibility by the vote of the Committee or of the Society, though they may be called upon to resign by the due process of the Society in which case such former officer shall bring the case to the notice of the C.S.C.

18. The Treasurer or the President or any persons may be requested to appear before the C.S.C., or officer or sub-committee of the C.S.C. to provide information concerning the finances of the Society. If a prima facie case exists that Society funds have been misused or mis-appropriated, the C.S.C. may ask the Senior Dean to declare the person or persons concerned indebted to the College, in which case they may not be permitted to register for the following academic year or to have their degree conferred.

19. The Treasurer shall close his/her accounts on March 31st of each year and thereafter as soon as may be possible shall arrange for the accounts to be audited as provided by the C.S.C. and these accounts shall be presented to the Committee of the Society and the C.S.C. for approval.

20. All cheques and withdrawal forms from the Society's bank account shall be signed by two of the designated officers: who shall be the President, Vice President, Treasurer and Secretary.

21. The Tournament Director shall take responsibility for organising weekly tournaments and intervarsity events.

22. The ordinary members of the Committee shall be delegated any other duties by the President as are seen fit. (if these posts are already fixed in any Society, the various duties attached should be listed here)

23. Amendments:

This constitution may be amended by a vote of a two –thirds majority of those present at an Extraordinary General Meeting or an Annual General Meeting.

Notices of such amendments must be given to the Committee before the time set for such a General Meeting and to the Chairperson of that meeting before he/she takes the chair.

24. This constitution is binding as and from the date of being approved by both the Society and the C.S.C.

April 2014