

Name

Article 1:

The association shall be known as the Dublin University Pharmaceutical Students Association or Cumann Macleinn Cogaisiochta Ollscoil Bhaile Atha Cliath.

Objects

Article 2:

The object of DUPSA shall be to study and promote the interests of pharmaceutical students in general, and in particular:

- (a) To establish a permanent form of contact and social intercourse between pharmacy students.
- (b) To foster interest in Pharmacy as a scientific subject and to enhance the status of pharmacy students.
- (c) To maintain close relations with the Committee of the Pharmaceutical Society of Ireland.
- (d) To foster contact and communication between the Association and other national and international pharmacy student organisations.
- (e) To co-operate where feasible with other allied national and international bodies.
- (f) To organise an Annual General Meeting of DUPSA and to implement any decisions reached at any A.G.M. or Extraordinary General Meeting and to investigate and undertake action where feasible and prepare reports on other questions suggested to the association.

Membership

Article 3:

Membership of the Association is open to all capitated students of the University of Dublin, T.C.D. and all staff drawing salary at the University of Dublin, Trinity College.

Article 4:

The membership fee shall be set at a level deemed suitable by the Committee, within the limits set by the C.S.C.

Committee

Article 5:

The business of the Association shall be conducted by a Committee. This Committee shall be elected at the Annual General Meeting of the Association and shall hold office until the next A.G.M.

Article 6:

The Committee shall consist of the following officers:

- (i) President
- (ii) Vice President
- (iii) Treasurer
- (iv) Secretary
- (v) Public Relations Officer
- (vi) Social Secretary

The quorum for Committee meetings shall be any four of the officers of the Committee.

In the event of a disagreement all questions before the Committee shall be decided by voting. Each member present shall have one vote. Members present shall be allowed to vote in absentia, provided votes are handed to the president at least three hours before the meeting. In the event of a tie the president shall have the casting vote.

Article 7:

If a vacancy occurs, or if the panels are not fulfilled at the AGM, the Committee may co-opt any member of the DUPSA to fill the vacancy.

Any Committee member who fails to attend three consecutive Committee meetings or other function promoted by the DUPSA without being excused shall automatically lose his/her seat on the Committee, and the Committee shall be empowered to fill the vacancy so created by co-option.

Article 8:

The Committee shall be empowered to form sub-committees.

Any sub-committee so formed shall confine its business to the subject allocated it, and shall report its findings to the Committee.

At least one member of the Committee shall serve on each sub-committee.

Annual General Meeting and General Meetings

Article 9:

The Annual General Meeting shall be held in Hilary Term, between weeks 7 and 9.

Notice of any general meetings shall be publicised to all members not less than three days before the meeting, giving the date, time and location.

Article 10:

No business at all shall be transacted at any AGM unless 35 members are present.

Article 11:

At the AGM, the officers shall present their reports of the Association's activities for the year, and the election of a new Committee shall take place.

Article 12:

Candidates for election must be members of the Association and each candidate must be nominated and seconded by a member of the Association present at the meeting

The vote shall be conducted by the single non-transferable vote electoral system. Each member of the Association present shall have one vote in each officer contest.

Article 13:

Any 35 members shall have the power to call an Extraordinary General Meeting by a simple requisition signed by the said 35 members, provided that the notice shall be handed to the Secretary at least 14 days previously.

Any 4 members of the Committee shall have the power to call an Extraordinary General Meeting by a simple requisition, provided that the notice shall be handed to the Secretary at least 14 days previously.

Article 14:

No one shall be admitted to membership less than 24 hours before an Annual General Meeting or Extraordinary General Meeting.

Officers

Article 15:

The President shall oversee the general running of the Society and shall be answerable to the Committee.

Article 16:

The Treasurer shall be accountable for all sums paid out by the Association.

All monies not required for current expenses shall be lodged to the Association's account, in a bank selected by the Committee.

All cheques drawn on this account shall be signed by two of three designated signatories (the Treasurer, the President and the Secretary)

Proper accounts shall be kept which shall be audited annually by an Auditor selected by the Committee. The audited accounts for the preceding year shall be presented for inspection at the Annual General Meeting and to the C.S.C. Annual General Meeting.

Article 17:

The Secretary shall be responsible for all the correspondence of the Society and shall keep a record of it, and for keeping the minutes of all meetings of the Society and of the Committee and to provide the Secretary of the C.S.C. with a record of the Society's activities during his/her term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Committee.

Article 18:

After election to the Committee, the new signatories shall complete and submit the "change of authority" form.

The Association must inform the C.S.C. of any change in bank account.

The signatories of the cheques are responsible to the C.S.C. for all monies spent during their period of office. If gross misappropriation of funds has occurred the C.S.C. has power to ask College to withhold degrees from the persons responsible for the misappropriation until such persons have made good the deficit incurred.

Article 19:

The other officers of the Committee shall be delegated any other duties by the President.

Amendments

Article 20:

No amendment to the Constitution shall be made save at the AGM or an EGM.

Article 21:

Should changes be deemed necessary to the Constitution, notice to all members (including the Committee) shall state which Article(s) it is proposed to amend, and the amendment(s) proposed hereto and be provided not less than three days before the date set for the meeting.

Should the introduction of a new Constitution be deemed necessary, the notice to members shall include the current Constitution, the draft Constitution and a summary of the changes between the two.

Article 22:

No amendment to the Constitution shall be made save by a two-third majority of the members of

the Association present at the AGM or EGM.

If less than 35 members of the Association are present at the above AGM or EGM, all members shall be circularised again (Article 20) and a new general meeting scheduled. If less than 35 members are present at this meeting, an email vote may be carried out, subject to at least 35 email votes being received.

Article 23:

This constitution is binding as and from the date of being approved by both the Society and the C.S.C. and all previous constitutions shall be declared invalid.

May 2009