

# TCD Fashion Society

## Constitution

1. **Name:** The Society shall be known as *T.C.D. Fashion Society*

2. **Objectives:**

The T.C.D Fashion society aims to run several fashion related events on campus each year.

The T.C.D Fashion Society also aims to promote fashion related publications within college, such as supporting an independent Fashion Magazine in T.C.D.

The T.C.D Fashion Society aims to raise awareness on Fashion related careers by providing workshops on, for example, fashion journalism, modelling and fashion design.

3. **Membership:**

Membership shall be open to all capitated students and members of staff of the University. Ordinary membership shall be granted in return for a subscription of €2.00 per annum or such other figure as shall be decided by the Committee or Annual General Meeting within the limits set by the C.S.C.

4. **The Committee:**

- i. The Committee shall consist of the following officers: the President, the Social Secretary, the Treasurer, The Menswear Specialist and Visual Co-coordinator and Five Other Ordinary Members of Committee.
- ii. The Committee shall meet once every fortnight during term time.
- iii. Officers and Committee members may be removed from office before the completion of their term of office only by an official letter seeking resignation by the President and a majority of no less than 75% of those members of the Society present at an Extraordinary General Meeting of the Society.

5. **The Annual General Meeting and General Meetings:**

- i. The Annual General Meeting of the Society shall be held during the fourth week of Trinity Term. A notice shall be posted on the Society's noticeboard or otherwise publicised to the members not less than three days before the meeting giving the date and time of the meeting and stating the fact that elections to the Committee will take place there at.
- ii. The meeting shall be open to all students and staff but only ordinary members (as set out in section 3 of this constitution) of the Society shall be entitled to vote.

- iii. The meeting will be chaired by the President. Should he/she be absent the Social Secretary will be required to chair.
- iv. At the meeting the officers shall read their reports of the Society's activities for the year, and the election of a new Committee shall take place.
  - v. A general meeting of the Society may be called by the Committee. Three days notice as provided for in the case of an Annual General Meeting shall be given.
  - vi. An Extraordinary General Meeting of the Society may be called following the procedure set out above for General Meetings.
- vii. Candidates for election must be ordinary members of the Society, and each candidate must be nominated and seconded by a full member of the Society.
- viii. No one shall be admitted to membership less than 48 hours before an Annual General Meeting or Extraordinary General Meeting.

## **6. The Officers:**

- i. The President shall oversee the general running of the Society and shall be answerable to the Committee.
- ii. The Secretary shall be responsible for keeping the minutes of all meetings of the Society and of the Committee and to provide the Secretary of the C.S.C. with a record of the Society's activities during his/her term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Committee.
- iii. The Treasurer shall be responsible for all the finances of the Society, for the collection of subscriptions and the maintenance of accounts and shall have the duty of conducting routine communications with the C.S.C. on financial matters including the provision of estimates for expenditure.
- iv. The Treasurer and the President shall be jointly responsible for the financial affairs of the Society. Although the affairs of the Society shall be in general conducted according to the vote of all of the members of the Committee, if the Committee over-rules the advice of the President and the Treasurer on a major financial matter or the Committee proceeds in the absence of the President and the Treasurer on such a matter, then the President and the Treasurer shall either accept responsibility for the decision, or communicate directly and immediately with the Treasurer of the C.S.C. in which case the Committee shall hold responsibility for the consequences of the decision in question. If only one of the said officers disassociate himself/herself from the decision, then the other officer shall assume complete responsibility; neither will the officer disassociating himself/herself be forced to accept responsibility by the vote of the Committee or of the Society, though they may be called upon to resign by the due process of the Society in which case such former officer shall bring the case to the notice of the C.S.C.
- v. The Treasurer or the President or any persons may be requested to appear before the C.S.C., or officer or sub-committee of the C.S.C. to provide information concerning the finances of the Society. If a prima facie case exists that Society funds have been misused or misappropriated, the C.S.C. may ask the Senior Dean to declare the person or persons concerned indebted to the College, in which case they may not be

permitted to register for the following academic year or to have their degree conferred.

- vi. The Treasurer shall close his/her accounts on March 31st of each year and thereafter as soon as may be possible shall arrange for the accounts to be audited as provided by the C.S.C. and these accounts shall be presented to the Committee of the Society and the C.S.C. for approval.
- vii. The Visual Co-ordinator shall be responsible for the making of posters, any publications and photographic records throughout the year.
- viii. The Menswear Specialist will be responsible for ensuring the inclusion of males within the society, through male orientated events and promotion of men's fashion.
- ix. All cheques and withdrawal forms from the Society's bank account shall be signed by two of the designated officers: who shall be the President, Treasurer and Secretary.
- x. The ordinary members of the Committee shall be delegated any other duties by the President as are seen fit and the first elected Ordinary member of Council shall share responsibility for the keeping of minutes and records.

## **7. Amendments:**

This constitution may be amended by a vote of a majority of those present at an Extraordinary General Meeting or an Annual General Meeting. A majority is constituted in this society as 75% of the members there present.

Notices of such amendments must be given to the Committee before the time set for such a General Meeting and to the President of that meeting before he/she takes the chair.

8. This constitution is binding as and from the date of being approved by both the Society and the C.S.C.

January 2009