Constitution of the Russian Society of Trinity College Dublin

1. **Name:** Trinity College Dublin Russian Society (TCDRUS)

2. **Objectives**
   2.1 To celebrate Russian culture through events such as Russian film screenings, poetry evenings, pub nights, lectures about Russia, etc.
   2.2 To teach members traditional Russian games and Russian language
   2.3 To create links with relevant internal and external organisations
   2.4 Invite relevant guest speakers to attend various events of the Society

3. **Membership**
   3.1 Membership is open to all students and staff of the University interested in joining the Society
   3.2 Members are defined as those who pay the subscription fee of at least 2 Euro to the Society and who are in possession of a membership card. Membership cards will be issued to all Society members
   3.3 New members who wish to join the Society can do so at any stage during the academic year
   3.4 Every subscribed member can avail of any Objectives as described in section 2

4. **Committee**
   4.1 The Committee will consist of a Chairperson, Treasurer, Secretary and other necessary Committee members
   4.2 Members of the Committee can be removed from their duties before their term time runs out if they are unable to deal with their responsibilities or are deemed not capable of carrying out tasks for the joint benefit of the Society.
   4.2.1 Members of the Committee can be removed by a majority vote of Committee members
5. **General Meetings**

5.1 General meetings could be arranged by the Committee or by 51% of the Society members if a signed petition is presented to the Committee Chairperson.

5.2 At the meetings the relevant Officers will read their reports of the Society’s activities and regular updates for the year and nominations of new Committee members can take place.

5.3 An Annual General Meeting (AGM) will be held in Hilary term of each year.

5.3.1 All members of the Society will be notified of the AGM at least a week in advance.

6. **Elections**

6.1 Candidates who wish to be elected as Committee members have to be initially nominated by another Society member. Candidates must be voted for by majority of present members.

6.2 Any member of the Russian Society of TCD can be nominated for a Committee position.

6.3 Voting should remain anonymous and democratic.

6.3.1 The voting if passed as described in 6.1 will be final.

7. **Officers**

7.1 The Chairperson shall be responsible for the general running of the Society and be answerable to the Committee.

7.2 The Society Secretary’s main functions are to oversee the day-to-day administration. Secretary shall be responsible for all the correspondence of the Society and shall keep record of it, for keeping the minutes of all meetings of the Society and the Committee and to provide the Secretary of the CSC with a record of all Society’s activities during his term of the office not later than the date set by CSC for submission of this report.

7.3 The Treasurer shall be responsible for all the finances of the Society, for the collection of subscriptions and the maintenance of accounts and shall have the duty of conducting routine communications with the CSC on financial matters including the provision of estimates for expenditure.

7.4 The Treasurer and the Chairperson shall be jointly responsible for the financial decisions of the Society. If one of these officers disassociate himself/ herself from the decision, then the other officer shall assume complete responsibility.
7.5 The Chairperson, Treasurer or other persons may be requested to appear before the CSC, officer or sub-committee of the CSC to provide information concerning the finances of the Society.

7.5.1 In the case where Society funds have been misused or misappropriated, the CSC may ask the Senior Dean to declare that person indebted to the College, in which case they may not be permitted to register for the following year or to have their degree conferred.

7.6 The Treasurer shall close his/her accounts in accordance with CSC deadlines each year and thereafter as soon as may be possible shall arrange for the accounts to be audited by the CSC. These accounts shall be presented to the Committee of the Society and the CSC.

7.7 All cheques and withdrawal forms from the Society’s bank accounts shall be signed by two of the designated officers.

7.8 The ordinary members of the Committee shall be delegated any other duties as seen fit by the Chairperson.

8. Amendments

8.1 This constitution may be amended by a vote of a 51% of those Society members present at an Extraordinary General Meeting or an Annual General Meeting who are Students of Trinity College Dublin.

8.2 Notices of such amendments must be given to the Committee before the time set for such a General Meeting and to the Chairperson of that meeting before he/she takes the chair.

8.3 This Constitution is binding as and from the date of being approved by both the Society and the CSC.

April 2012