

Trinity Juggling and Circus Skills Society Constitution

1. Name:

The Society shall be named the Trinity Juggling and Circus Skills Society, to be abbreviated as Jugglers, Juggling and Circus, or Circus Soc.

2. Objects:

- 2.1** To teach juggling and circus skills to our members
- 2.2** To bring jugglers together to learn from each other and exchange techniques and tricks.
- 2.3** To liaise with juggling organisations (e.g. the Dublin Community Circus, Dublin Circus Festival, D-Light Studios, etc.)
- 2.4** To improve the availability of juggling and circus equipment for our members.
- 2.5** To initiate and encourage performance, giving our members practical performance experience and inviting professional performers to visit the society.

3. Society Structure

- 3.1** The committee shall consist only of those who have attended at least three juggling practice sessions.
- 3.2** The society shall consist of the Auditor, the Treasurer, the Secretary, the Public Relations Officer (PRO), New Members Officer, Events Officer and the Ordinary Committee Members.

4. Membership:

4.1: Membership shall be open to all capitated students and staff of the University.

4.2: Membership shall consist of Ordinary and Honorary membership.

4.3: Ordinary membership shall be granted on the receipt of a fee agreed upon at the AGM.

4.4: Honorary membership shall be granted according to the wishes of the Committee.

5. The Committee:

5.1: The Committee shall take office in week 10 of Hilary Term

5.2: The Committee shall meet at least once during the term.

5.3: Officers and Committee members may be removed from office before the completion of their term of office only by 20 people or 51% of those members of the Society present at an Extraordinary General Meeting whichever is the lesser (see also below)

6. The Annual General Meeting and General Meetings:

6.1: The Annual General Meeting of the Society shall be held between weeks 7 and 9 of Hilary Term. A notice shall be posted on the Society's noticeboard or otherwise publicised to the members not less than three days before the meeting giving the date and time of the meeting and the fact that elections to the Committee will take place thereat.

6.2: The meeting shall be open to all students and members of academic staff, but only full/ordinary members of the Society shall be entitled to vote.

6.3: At the meeting the officers shall read their reports of the Society's activities for the year, and the election of a new Committee shall take place.

6.4: A general meeting of the Society may be called by the Committee or by 20 members of the Society presenting a signed petition to the Committee. Three days notice as provided for in the case of an Annual General Meeting shall be given.

6.5: An Extraordinary General Meeting of the Society may be called following the procedure set out above for General Meetings.

6.6: Candidates for election must be full/ordinary members of the Society, and each candidate must be nominated and seconded by a full/ordinary member of the Society. They must also have attended at least three juggling meetings from the previous year.

6.7: No one shall be admitted to membership less than 24 hours before an Annual General Meeting or Extraordinary General Meeting.

7. The Officers:

7.1: The Auditor shall be responsible for the general running of the society, and shall be answerable to the committee and the CSC; they shall chair meetings of the Society.

7.2: The Secretary shall keep the minutes of all committee meetings, deal with all correspondences of the Society and produce an annual report of the activity of the Society to be submitted to the Secretary of the CSC.

7.3: The Treasurer shall account for all income and expenditure of the society. He or She shall compile an acceptable set of accounts annually to be submitted to the CSC, and shall control the financial aspects of the Society.

7.4: The Public Relations Officer (PRO) shall be responsible for the promotion of events and the society as a whole.

7.5: New Members Officer shall be responsible for ensuring that new members integrate into the society well, and are facilitating in the beginning of their training.

7.6: Events Officer shall be responsible for the planning and facilitation of event, including obtaining the requisite permissions from the university and liaising with the PRO.

7.7: The Treasurer and the Auditor shall be jointly responsible for the financial affairs of the Society. Although the affairs of the Society shall be in general conducted according to the vote of all of the members of the Committee, if the Committee over-rules the advice of the Auditor and the Treasurer on a major financial matter or the Committee proceeds in the absence of the Auditor and the Treasurer on such a matter, then the Auditor and the Treasurer shall either accept responsibility for the decision, or

communicate directly and immediately with the Treasurer of the C.S.C. in which case the Committee shall hold responsibility for the consequences of the decision in question. If only one of the said officers dis-associate himself/herself from the decision, then the other officer shall assume complete responsibility; neither will the officer disassociating himself/herself be forced to accept responsibility by the vote of the Committee or of the Society, though they may be called upon to resign by the due process of the Society in which case such former officer shall bring the case to the notice of the C.S.C.

7.8: The Treasurer or the Auditor or any persons may be requested to appear before the C.S.C., or officer or sub-committee of the C.S.C. to provide information concerning the finances of the Society. If a prima facie case exists that Society funds have been misused or misappropriated, the C.S.C. may ask the Senior Dean to declare the person or persons concerned indebted to the College, in which case they may not be permitted to register for the following academic year or to have their degree conferred.

7.9: The Treasurer shall close his/her accounts in accordance with C.S.C. deadlines and thereafter as soon as may be possible shall arrange for the accounts to be audited as provided by the C.S.C. and these accounts shall be presented to the Committee of the Society and the C.S.C. for approval.

7.10: All cheques and withdrawal forms from the Society's bank account shall be signed by two of the designated officers: who shall be the Auditor, Treasurer and Secretary.

7.11: The ordinary members of the Committee shall be delegated any other duties by the Auditor/Chairperson as are seen fit.

8. Amendments:

This constitution may be amended by a vote of a simple majority of those present at an Extraordinary General Meeting or an Annual General Meeting. Notices of such amendments must be given to the Committee before the time set for such a General Meeting and to the Chairperson of that meeting before he/she takes the chair.

9.

This constitution is binding as and from the date of being approved by both the Society and the C.S.C.

March 2014