

Fianna Fáil Society Constitution

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### Name

1. The Society, here after referred to as An Cumann, shall be known as Cumann Theobald Wolfe Tone, Fianna Fáil Choláiste na Tríonóide. It is a full senior cumann of Fianna Fáil the Republican Party. All members 29 years of age and under may be members of Ógra Fianna Fáil.

### Objects

2. The objects of An Cumann shall be to promote the aims of Fianna Fáil the Republican Party within College.

### Membership

3. Membership shall be open solely to all capitated students and staff of the University. Ordinary membership shall be granted to capitated students in return for a subscription of €1 or other such figure as shall be decided by the Committee or Annual General Meeting within the limits set by the CSC.  
Associate membership may be granted by a majority vote of the Committee to all other applicants. Associate members may not vote at any Extraordinary or Annual General Meeting of An Cumann, or in any bye-election to the committee. They shall have full rights to membership in all other areas, but may not serve on committee.

### The Committee

4. The Committee, here after referred to as an Coiste, shall consist of the following officers, namely:  
An Cathaoirleach (Chair)  
An Rúnaí Óinigh (Secretary)  
An Cisteoir Óinigh (Treasurer);  
and the following ordinary members, namely:  
An Leas-Chathaoirleach (Vice-chair)  
An Leas-Rúnaí (Assistant Secretary)  
Oifigeach an Chaidrimh Phoiblí (Public Relations Officer)  
An Oifigeach Bailríochta agus Siamsa (Membership and Entertainment Officer)  
An Oifigeach Ginearálta (General Officer);  
and the following non-voting members, namely:  
Two Toscaire Chomhairle Dáilcheantair (Two Comhairle Dáilcheantair Delegates).  
Coiste members are ex-officio members of all Cumann sub-committees.
5. The Coiste will meet at least 4 times during each term. A quorum at meetings shall be four members of the Coiste. When not held on a regular day known to all its members notice of meetings of the Coiste must be given two full College days in advance during term and one week written notice outside of term.
6. Officers and Coiste members may be removed from office before the completion of their term of office only by a majority of those members of An Cumann entitled to vote and present at an Extraordinary General Meeting. Should any position on the Coiste be vacated, within two college weeks that position shall be filled by election at a meeting specially convened

for the purpose, following due notice (see notice of A.G.M and E.G.M.).

### The Annual General Meeting and Extraordinary General Meetings

7. The Annual General Meeting of an Cumann shall be held in or before the fourth week of Trinity Lecture Term. A notice shall be posted on the notice board of an Cumann, or otherwise publicised to the members not less than seven days before the meeting giving the date, time, location of the meeting and the fact that elections to the Coiste, save the election of An Oifigeach Ginearálta, will take place thereat.
8. The meeting shall be open to all students, staff and guests, but only full members of the Cumann who have attended three meetings, and signed the register at each meeting before the end of Hilary Term, shall be entitled to vote. The meeting shall be chaired by an outside senior member of Fianna Fáil the Republican Party. The final list of members eligible to vote at the A.G.M./E.G.M shall be available to any member on request on or after the third day prior to the A.G.M. /E.G.M. Should there be any doubt as to the eligibility of members to vote or to the eligibility of a member to stand as a candidate, the outgoing Rúnaí Óinigh shall make available for examination all relevant documentation to the inquiring member in order to clarify the subject of doubt raised.
9. At the meeting, the officers shall read their reports of the activities of an Cumann for the year, and the election of a new Coiste shall take place, save the election of an Oifigeach Ginearálta.
10. An Extraordinary General Meeting of an Cumann may be called by the Cathaoirleach; or Rúnaí Óinigh; or Cisteoir Óinigh; or by any two ordinary voting members of the Coiste; or by 50%+1 members of an Cumann presenting a signed petition to the Coiste. Seven days notice as provided for in the case of an Annual General Meeting shall be given. An E.G.M. must be called no sooner than seven days and inside of two working weeks of the presentation of the signed petition.
11. An Extraordinary General Meeting of an Cumann shall be convened no later than the end of the third week of Michaelmas Term, at which an Oifigeach Ginearálta shall be elected. Those members entitled to vote in this election shall be members of the Coiste elected at the previous A.G.M. and members of an Cumann in their Junior Freshman year at the time of this E.G.M. The requirements of notice to members of such a meeting shall be the same as in the case of the Annual General Meeting.
12. Candidates for election must be full/ordinary members of an Cumann, and each candidate must be nominated and seconded by a full/ordinary member of an Cumann. In the case of an Oifigeach Ginearálta, candidates must be in their Junior Freshman year at the time of election. Candidates must be proposed and seconded by full members of an Cumann not later than one full week before the A.G.M. or E.G.M. Such nominations shall be submitted to an Rúnaí Óinigh on nomination forms supplied by him/her as provided in Schedule A.
13. No one shall be admitted to membership less than 24 hours before an Annual General Meeting or Extraordinary General Meeting.

### The Officers

14. The Cathaoirleach shall oversee the general running of an Cumann and shall be answerable to the Coiste. The Cathaoirleach is ex-officio chair of all Cumann sub-committees in which

case the Cathaoirleach can delegate to a sub-committee vice-chair.

15. The Rúnaí Óinigh shall be responsible for all the correspondence of an Cumann and shall keep a record of it, and for keeping the minutes of all meetings of an Cumann and of the Coiste. All Cumann records, including minutes, and membership must be sent by the Rúnaí Óinigh to the College archives at the end of each academic year. The Rúnaí Óinigh shall provide an Rúnaí Óinigh of the C.S.C. with a record of the activities of an Cumann during that session and term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Coiste. The Rúnaí Óinigh shall procure guests for the Cumann meetings and inform members of upcoming events and shall co-operate with the Oifigeach Chaidrimh Phoiblí in representing the Cumann to the press and in maintaining and operating the Cumann Website. An ordinary meeting of an Cumann shall be held at least once a month during Term.
16. The Cisteoir Óinigh shall be responsible for all finances of the Cumann, for the collection of subscriptions and the maintenance of accounts and shall have the duty of conducting routine communications with the C.S.C. on financial matters including the provision of estimates for expenditure.
17. The Cisteoir Óinigh, the Rúnaí Óinigh and an Cathaoirleach shall be jointly responsible for the financial affairs of an Cumann. Although the affairs of an Cumann shall be in general conducted according to the vote of all members of an Coiste, if an Coiste over-rules the advice of the Cathaoirleach and an Cisteoir Óinigh on a major financial matter or the Coiste proceeds in the absence of an Cathaoirleach and an Cisteoir Óinigh on such a matter, then the Cathaoirleach and the Cisteoir Óinigh shall either accept responsibility for the decision, or communicate directly and immediately with an Cisteoir Óinigh of the C.S.C. in which case the Coiste shall hold responsibility for the consequences of the decision in question. If only one of the said officers dis-associate himself/herself from the decision, then the other officer shall assume complete responsibility; neither will the officer disassociating himself/herself be forced to accept responsibility by the vote of the Cumann or the Coiste, though they may be called upon to resign by the due process of the Cumann in which case such former officer shall bring the case to the notice of the C.S.C.
18. The Cisteoir Óinigh or the Cathaoirleach or any persons may be requested to appear before the C.S.C., or officer or sub-committee of the C.S.C. to provide information concerning the finances of the Cumann. If a prima facie case exists that Cumann funds have been misused or mis-appropriated, the C.S.C. may ask the Senior Dean to declare the person or persons concerned indebted to the College, in which case they may not be permitted to register for the following academic year or to have their degree conferred.
19. The Cisteoir Óinigh shall close the accounts on March 31<sup>st</sup> of each year and thereafter as soon as may be possible shall arrange for the accounts to be audited as provided by the C.S.C. and these accounts shall be presented to the Coiste of the Cumann and the C.S.C. for approval.
20. All cheques and withdrawal forms from the Cumann's bank account shall be signed by two of the designated officers: who shall be the Cathaoirleach, the Cisteoir Óinigh and the Rúnaí Óinigh.

#### Ordinary members of the Coiste

21. The ordinary members of the Coiste shall be delegated any other duties by the Cathaoirleach as are seen fit:

- The Leas-Rúnaí shall assist the Rúnaí in all of their above listed duties.
- The Leas-Chathaoirleach shall chair meetings of the Cumann and the Coiste, in the absence of the Cathaoirleach, and maintain and operate the Cumann library.
- The Oifigeach Chaidrimh Phoiblí shall publicise events for the Cumann and shall in co-operation with the Rúnaí Óinigh in representing the Cumann to the press and in maintaining and operating the Cumann Website. The Oifigeach Chaidrimh Phoiblí shall have at their disposal the assistance of the Oifigeach Ginearálta in executing their responsibilities if so required.
- The Oifigeach Baillríochta agus Siamsa shall take responsibility for recruitment to the Cumann both in Freshers' Week and throughout the year, and shall in association with the Oifigeach Chaidrimh Phoiblí develop the presence of the Cumann in College. He/She shall also have special responsibility for the integration of new members into the Cumann. He/She shall also organise a number of social events during the year internally in College and shall represent the Coiste in organising social events with other Cumainn and Societies, subject to the discretion of the Coiste.
- The Oifigeach Ginearálta shall assist all members of the Coiste in the execution of their responsibilities, and may be delegated other duties not specifically listed here by the Cathaoirleach.
- The Toscairí Chomhairle Dáilcheantair shall with the Rúnaí Óinigh represent the Cumann at all Comhairle Dáilcheantair meetings and report to the Cumann and the Coiste on the affairs of the C.D.C. Each toscaire shall be entitled to attend and contribute to Coiste meetings but will not be entitled to vote at Coiste meetings. The Toscairí CDC shall be bound to attend at least three meetings of the CDC within their term of office. If either Toscaire misses two consecutive meetings, they shall be bound, by this Bunreacht, to make an explanation to the Coiste as regards the aforementioned absence.

### Constitution

22. This Constitution, here after referred to as Bunreacht, shall be placed in the Cumann library, on the Cumann web-site and all members shall be regularly informed of its existence.
23. This Bunreacht shall compliment the Córú agus Rialacha - The Constitution and Rules of Fianna Fáil the Republican Party. In cases where it conflicts with the Córú, this document Bunreacht Chumainn Theobald Wolfe Tone, Fianna Fáil Choláiste na Tríonóide under C.S.C. and College regulations shall be deemed to take precedence.
24. The Coiste shall undertake to keep this document under constant review.
25. This Bunreacht may be amended by a vote of a majority of those present at an Extraordinary General Meeting, or at an Annual General Meeting (50%+1). Notice of such amendments must be proposed and seconded by full/ordinary members of the Cumann, given to the Coiste no later than four days before the pending A.G.M. /E.G.M. and to the chair of that meeting before the chair is taken.
26. Amendment to this Bunreacht will come into effect following the approval by 50% + 1 of those members present at an A.G.M. /E.G.M. and the approval of the C.S.C.

### Standing Orders

27. Standing Orders may be adopted and amended at a meeting specially convened for that

purpose, following the required days notice as for an A.G.M./E.G.M. In cases where Standing Orders clash with this Bunreacht this document, under College and C.S.C. regulations shall be deemed to take precedence. Standing Orders shall regulate procedure so as to ensure orderly Cumann meetings.

#### Uachtarán Óinigh, Leas-Uachtarán Óinigh and other honours

28. At the Annual General Meeting the Cumann may annually elect, on the nomination of the Coiste, one Uachtarán Óinigh, any number of Leas-Uachtarán Óinigh and any number of Honorary Members. The holders of these honorary positions shall have no responsibilities or duties within the Cumann.

#### Appendix

29. Motions and Resolutions passed by the Cumann at any meeting, Annual General Meeting, Extraordinary General Meeting or otherwise shall be recorded in the Appendix of this Bunreacht, together with the name of the member who moved the proposal, the name of the member who seconded it, and the total of both the affirmative and the negative votes, as well as the date of adoption.

March 2006

Schedule A - Standardised Nomination Forms

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Cathaoirleach

'The Cathaoirleach shall oversee the general running of an Cumann and shall be answerable to the Coiste. The Cathaoirleach is ex-officio chair of all Cumann sub-committees in which case the Cathaoirleach can delegate to a sub-committee vice-chair.'

I understand the responsibilities of Cathaoirleach and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Rúnaí Óinigh

'The Rúnaí Óinigh shall be responsible for all the correspondence of an Cumann and shall keep a record of it, and for keeping the minutes of all meetings of an Cumann and of the Coiste. All Cumann records, including minutes, and membership must be sent by the Rúnaí Óinigh to the College archives at the end of each academic year. The Rúnaí Óinigh shall provide an Rúnaí Óinigh of the C.S.C. with a record of the activities of an Cumann during that session and term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Coiste. The Rúnaí Óinigh shall procure guests for the Cumann meetings and inform members of upcoming events and shall co-operate with the Oifigeach Chaidrimh Phoiblí in representing the Cumann to the press and in maintaining and operating the Cumann Website. An ordinary meeting of an Cumann shall be held at least once a month during Term.'

'The Toscairí Chomhairle Dáilcheantair shall with the Rúnaí Óinigh represent the Cumann at all Comhairle Dáilcheantair meetings and report to the Cumann and the Coiste on the affairs of the C.D.C.'

I understand the responsibilities of Rúnaí Óinigh and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Cisteoir Óinigh

'The Cisteoir Óinigh shall be responsible for all finances of the Cumann, for the collection of subscriptions and the maintenance of accounts and shall have the duty of conducting routine communications with the C.S.C. on financial matters including the provision of estimates for expenditure.'

I understand the responsibilities of Cisteoir Óinigh and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_



Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Oifigeach an Chaidrimh Phoiblí

'The Oifigeach Chaidrimh Phoiblí shall publicise events for the Cumann and shall in co-operation with the Rúnaí Óinigh in representing the Cumann to the press and in maintaining and operating the Cumann Website. The Oifigeach Chaidrimh Phoiblí shall have at their disposal the assistance of the Oifigeach Ginearálta in executing their responsibilities if so required.'

I understand the responsibilities of Oifigeach an Chaidrimh Phoiblí and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Leas-Rúnaí

'The Leas-Rúnaí shall assist the Rúnaí in all of their above listed duties.'

'The Rúnaí Óinigh shall be responsible for all the correspondence of an Cumann and shall keep a record of it, and for keeping the minutes of all meetings of an Cumann and of the Coiste. All Cumann records, including minutes, and membership must be sent by the Rúnaí Óinigh to the College archives at the end of each academic year. The Rúnaí Óinigh shall provide an Rúnaí Óinigh of the C.S.C. with a record of the activities of an Cumann during that session and term of office not later than the date set by the C.S.C. for submission of this report, and shall be answerable to the Coiste. The Rúnaí Óinigh shall procure guests for the Cumann meetings and inform members of upcoming events and shall co-operate with the Oifigeach Chaidrimh Phoiblí in representing the Cumann to the press and in maintaining and operating the Cumann Website. An ordinary meeting of an Cumann shall be held at least once a month during Term.'

I understand the responsibilities of Leas-Rúnaí and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Oifigeach Baillróchta agus Siamsa

The Oifigeach Baillróchta agus Siamsa shall take responsibility for recruitment to the Cumann both in Freshers' Week and throughout the year, and shall in association with the Oifigeach Chaidrimh Phoiblí develop the presence of the Cumann in College. He/She shall also have special responsibility for the integration of new members into the Cumann. He/She shall also organise a number of social events during the year internally in College and shall represent the Coiste in organising social events with other Cumainn and Societies, subject to the discretion of the Coiste.

I understand the responsibilities of Oifigeach Baillróchta agus Siamsa and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Oifigeach Ginearálta

'The Oifigeach Ginearálta shall assist all members of the Coiste in the execution of their responsibilities, and may be delegated other duties not specifically listed here by the Cathaoirleach'

I understand the responsibilities of Oifigeach Ginearálta and promise to execute my duties to the best of my ability.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Leas-Chathaoirleach

'The Leas-Chathaoirleach shall chair meetings of the Cumann and the Coiste, in the absence of the Cathaoirleach, and maintain and operate the Cumann library.'

I understand the responsibilities of Leas-Chathaoirleach and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

Cumann Theobald Wolfe Tone,

Fianna Fáil Choláiste na Tríonóide

Nomination for Toscaire Chomhairle Dáilcheantair

'The Toscairí Chomhairle Dáilcheantair shall with the Rúnaí Óinigh represent the Cumann at all Comhairle Dáilcheantair meetings and report to the Cumann and the Coiste on the affairs of the C.D.C. Each toscaire shall be entitled to attend and contribute to Coiste meetings but will not be entitled to vote at Coiste meetings. The Toscairí CDC shall be bound to attend at least three meetings of the CDC within their term of office. If either Toscaire misses two consecutive meetings, they shall be bound, by this Bunreacht, to make an explanation to the Coiste as regards the aforementioned absence.'

I understand the responsibilities of Toscaire Chomhairle Dáilcheantair and promise to execute my duties to the best of my ability, if elected.

Signed (Candidate): \_\_\_\_\_

Ainmithe ag/Nominated by: \_\_\_\_\_

Seconded by/Tacaithe ag: \_\_\_\_\_

Date/Dáta: \_\_\_\_\_

March 2006